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January 27, 2010

NMED
5500 San Antonio Blvd NE
Albuquerque, NM

Minutes

- 11:00 Call meeting to order and Member Introductions M. Knazovich
Meeting called to order by Michael Knazovich
Introduction of members and new Executive Board members
- 11:10 Approval of December 2009 Meeting Minutes M. Knazovich
Minutes from December 2009 Meeting approved unanimously
- 11:15 Treasurer's Report E Burnham
Eric was not in attendance so no Treasurer's report, however there is approximately \$600 - \$700 sas of the last report
- 11:20 LEPC Chair's Vision for the Year 2010 M. Knazovich
- **Continue to build on the progress made by the previous Chair, Eugene McPeck, in 2009**
 - **Work on improving participation in the LEPC**
 - **Identification of facility representatives.**
 - **Have LEPC participation viewed as a value-added activity**
 - **Continue meeting at the 11:00 to 1:00 time frame**
 - **Guest speakers, tours, and other suggested activities**
 - **Continue to support the state-wide LEPC conference**
 - **Tier II filing – State was not able to purchase electronic filing software**
 - **Review of City and County emergency plans and work with those entities to help ensure that the date in the Tier II filings are considered in their emergency planning processes**
 - **Support activities to raise community awareness of the LEPC and our role in community preparedness**
 - **Continue Committees**
- 11:30 Web Page Report and new Google Voice Mail H. Jolly
LEPC Website Update
- **Web page: Vote to pay Management fees (\$55) – Approved – ACTION ITEM: Second Vice Chair contact Treasurer for payment.**
 - **www.lepcabq.org**
 - **Agenda will be posted 1 week prior to meeting**
 - **Link to sign up for the Conference – confirmation via email**
 - **Google Voice – still working on it**

If you have any questions, or wish to add an item to any upcoming agendas, contact
Michael Knazovich, Chair
Albuquerque/Bernalillo County LEPC
PO Box 35067
Albuquerque, NM 87176
<http://www.lepcabq.org/>
Info@lepcabq.org

- Will be able to leave a message for LEPC, check messages like Gmail
 - *Need information to set up groups; all the different committees to pass emails back and forth
 - *Link other websites – email website information to Henry
- 11:40 Committee Breakouts (lunch) Chairpersons
- Lunch provided by Michael Knazovich
- 12:20 Report Committee Discussions Chairpersons
- Public Information – Anita Romero
 - o * ACTION ITEM: Welcome letter to new members from Michael & Eugene
 - Response – Gary Jones
 - o Covered aligning priorities, where Tier II should go, have Fire Marshall at next meeting
 - Business Outreach – (Liz Saavedra)
 - o Put announcement in NM Business Weekly
 - o Have Tier II workshops
 - *ACTION ITEM: File on line Tier II - Eugene & Michael
 - March deadline
- LEPC Conference 2010 J. Hixson
- Conference Planning – Jennifer Ickes/Jane Hixson
 - o Main speakers: Tim Gablehouse & SERC, Steve Mason
 - o Funding will come from State
 - o April 14 & 15, 2010. ACTION ITEM: need quotes from 2 other hotels in addition to Albuquerque Marriott Pyramid
 - o Register online
 - o Suggested possible other speakers: Reps from new City Mgmt., movie industry
- 12:45 Old Business M. Knazovich
- None
- 12:50 New Business M. Knazovich
- February 27 – School to World for 8th & 9th graders – Anita Romero
 - o Sandia ERT will attend
 - o www.schooltoworld.org
 - Guests from Co. reported on toxic waste
 - o Have a list of Tier II filers from State Fusion Center on what is current
 - Henry Jolly – EM from KAFB
 - o Questions about how to get money? Mid America LEPC, MO; applies for grants from HMEP
 - Sponsor for lunch next month: Air Liquide
 - Motion to provide outgoing Chairperson & Secretary with a plaque – Approved
 - Jane Hixson recognized Eugene McPeck for stepping in as Chairperson in 2009
 - Tri Core: invite everyone to embark on business continuity. Can Jan invite LEPC committee to her meetings?
 - Rinchem – bring involvement back to community
 - AFD: A question was asked about credentialing ID for Emergency Responders. Should this be pursued? *ACTION: Referred to the Response Committee to follow up
- 13:20 Adjourn

NEXT LEPC MEETING: February 24, 2010, 11am to 1:00 pm, Location: City of Albuquerque EOC

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